

# **CAPE NOVA RIFLE & REVOLVER CLUB**

## **BY-LAWS**

The By-Laws of the **CAPE NOVA RIFLE AND REVOLVER CLUB** shall be read in conjunction with those sections of the Criminal Code of Canada, and the Lands and Forest Act of the Province of Nova Scotia, applicable to Rifle and Revolver Clubs, and the use of firearms in general and pursuant to the Companies Act of the Province of Nova Scotia.

### **ARTICLE 1: NAME**

"Society" means this organization shall be known as the "**CAPE NOVA RIFLE AND REVOLVER CLUB**", hereafter referred to as the "**CLUB**".

"Registrar" means the Registrar of Joint Stock Companies appointed under the Nova Scotia Companies Act.

### **ARTICLE 2: AIMS OF THE CLUB**

- A: Promote gun skills, education and safety.
- B: Promote safe competitive shooting.
- C: Promote good fellowship and sportsmanship.
- D: Promote recreational, personal enjoyment and physical fitness.
- E: Encourage and facilitate shooting at a reasonable rate for family participation.

### **ARTICLE 3: EXECUTIVE COMMITTEE**

A: The Executive shall consist of the following positions elected yearly by the membership at a general meeting. Resignation of positions will be filled through appointment by the Executive.

- 1: President
- 2: Vice-President
- 3: Secretary-Treasurer
- 4: Program Directors, as required
- 5: Such other Executive Members as may be required to operate the activities of the Club, all of whom shall be elected at the annual general meeting of the Club

### **ARTICLE 4: MEMBERSHIP**

- TYPES:**
- i: MEMBER
  - ii: ASSOCIATE MEMBER
  - iii: HONORARY MEMBERSHIP

## **MEMBERSHIPS:**

- A: Any Canadian resident holding a valid Firearms License may apply for membership.
- B: Children, between the ages of 12 and 16 years, of parent(s) who are members of the Club, may apply for membership; subject to the provisions of Section 106.2(7) of the Criminal Code.
- C: Any Canadian Resident holding a valid Firearms License, and a member of an approved Gun Club, may apply for associate membership.
- D: Each application for associate membership will be considered by the Executive Committee, whose decision will be final.
- E: Officers of the Club are elected from the membership; President, Vice-President, and Secretary-Treasurer must be full members.
- F: Membership may be suspended by the Club Executive for an infraction of any rule.
- G: The number of associate members in the Club will be limited to a maximum of 20% of the total membership.
- H: An Honorary Membership, at the discretion of the Executive, may be presented to a member or associate member who can no longer be an active member of the Club and who has made a meaningful contribution to the good and welfare of the Club.

## **ARTICLE 5: MEETINGS**

A: There will be a minimum of one general meeting each year. General meetings will be called by the Executive and members shall be notified in writing, or electronically via E-Mail, at least seven days in advance of the meeting.

### **QUORUM**

1. At any general meeting a quorum shall be seven members.

C: All voting shall be by a showing of hands.

## **ARTICLE 6 ELECTIONS**

A: The Executive Committee shall be elected at the Annual General Meeting each year.

B: A nominating committee will consist of three club members, who are selected by the President.

C: The Nominating Committee shall present a slate of officers and executive members to a general meeting for consideration.

Nominations may also be made from the membership, at the meeting, in accordance with standard practice.

D: The Chairman of the nominating committee shall conduct the business of the general meeting during the nomination and the election of the President.

E: Associate and Honorary Members may not be nominated for election.

F: The fiscal year of the Club shall be the period from September 30th in any year to September 30th in the year next following.

### **ARTICLE 7 POWERS OF THE EXECUTIVE COMMITTEE**

The Executive Committee shall have the power to rule on matters not specifically provided for in these By-Laws and shall report to the next general meeting the nature of such rulings. The Executive Committee shall be responsible for the membership, receipt and disbursement of public funds, training safety and all other transactions necessary to activities and good club management

### **ARTICLE 8 DUES**

A: The annual membership fee shall be paid in advance and will be in the amount of thirty dollars (\$30.00)

B: Membership in the Club shall be contingent upon each applicant paying the prescribed fee, compliance with the application procedure set forth in Article 4 and acceptance by the Executive of any required application form.

C: Membership privileges will not be permitted until the full club membership fees have been paid.

D: Yearly membership dues must be paid by October 31<sup>st</sup> of each year. Failure to do so will result in exclusion from the Club.

### **ARTICLE 9: BY-LAWS**

By-Laws are established for the proper functioning of the Club.

## **ARTICLE 10: LIAISON**

This Club encourages the development of an active shooting community and a safe responsible attitude in the handling of firearms.

## **ARTICLE 11 RESIGNATIONS**

Officers resigning must advise the Club by giving their resignation in writing.

## **ARTICLE 12 AMENDMENTS & SPECIAL RESOLUTIONS**

Amendments to the By-Laws shall be made only at a general meeting. Amendments require a three-quarters majority vote of members in attendance. In case of a disagreement by absentee members on anything decided by the general meeting, twenty members may, in writing, and within 30 days, request another general meeting, which must be held within a further 30 days.

## **ARTICLE 13 DUTIES OF THE CLUB OFFICERS**

### **A: PRESIDENT**

1. The President shall preside at all Executive and general meetings and shall perform the duties usual to the office of President.
2. The President shall be the ex-officio chairman of all committees but may appoint any club member to act in his stead.
3. The President shall periodically check to see that records are up-to-date.
4. The President shall represent the Club at any community function requiring his attendance, or appoint a member to act in his stead.

### **B: VICE-PRESIDENT**

1. Shall perform the duties of the President during his absence.
2. Replace the President upon resignation, conditional upon approval of the Executive.

### **C: SECRETARY-TREASURER**

1. Have custody of all Club funds, which shall be deposited and/or accounted for as prescribed by the Executive Committee or in keeping with an accredited accounting system.
2. Give a financial report at all Club meetings.

3. Prepare a yearly financial statement showing all liabilities, assets, income and expenditures and file a copy with the "Registrar" within fourteen days of the Annual general meeting as required by law.

4. Prepare a club budget and propose schemes for raising funds.

5. Advise members of club meetings.

6. Record minutes of all meetings

7. File all club correspondence

8. Conduct official club correspondence.

#### **ARTICLE 14 : CANCELLATION OF MEMBERSHIP**

Cancellation of membership may result when:

A. Club rule(s) are violated and if cancellation is voted by two-thirds of members at a General Meeting convened to consider the violation.

A.(1) A members behavior, on or off the range, could harm the reputation of the Club or sport shooting in general.

B. The offending member will be notified by Registered Mail and asked to attend the meeting to explain their behavior.

C: Cancellation may be appealed, in writing, to the Executive within 30 days of the cancellation

#### **ARTICLE 15 GENERAL**

1. The Executive shall be responsible for establishing rules to operate the activities of the Club.

2. Shooting Federation Of Canada, Dominion Of Canada Rifle Association and National Rifle Association Rules will apply to all club shootings unless they are inconsistent with the rules laid down by the Executive.

3. The Society shall file with the Registrar, with its Annual Statement, a list of all its directors with their addresses, occupation, and dates of appointment or election, and within fourteen days of a change of directors, notify the Registrar of the change.

5. The Society shall file with the Registrar a copy in duplicate of every special resolution within fourteen days after the resolution is passed.

6. The books and records of the Society may be inspected by any member at any reasonable time within two days prior to the annual general meeting at the registered office of the Society.

Established: May 1979

Revised: June 1979, October 1981, September 1987, September 1993 and October 2013.